

Garlands Leisure Ltd Corporate Terms and Conditions

**THE CLIENTS ATTENTION IS PARTICULARLY DRAWN
TO THE PROVISIONS OF CLAUSES 5.4, 7.4, 7.6, 8, 16.2, 16.3, 16.9 and 28.4**

Definitions and Interpretation

- (i) **"Garlands Leisure"** - Garlands Leisure Limited a company registered in England and Wales with company number 05571007 (trading as Garlands Corporate and Mythe Barn Events) with its registered address at Mythe Farm, Pinwall Lane, Sheepy Magna, Atherstone, Warwickshire, CV9 3PF.
- (ii) **"Client"** - the individual, company or other entity who/which has made the Booking.
- (iii) **"Venue"** – the ground, building(s) or facilities to be used for the Event or Programme, as specified in the Contract, including but not limited to, Mythe Barn and other grounds, buildings and facilities at Mythe Farm.
- (iv) **"Deposit"** - 50% of the Total Cost of the Event or Programme, as required to secure the Booking.
- (v) **"Booking"** or **"Booked"** - the reservation made by the Client with Garlands Leisure for the Event or Programme.
- (vi) **"Mythe Barn"** - the converted brick and tile farm buildings complex, courtyard and car park for 60 cars or part thereof, located at Mythe Farm, as detailed in the Contract.
- (vii) **"Event or Programme"** - the Venue and activities and/or accommodation and/or entertainment and/or catering services and/or other services and facilities, or items requested by the Client, as detailed in the Contract.
- (viii) **"Guests"** or **"Participants"** or **"Attendees"** or **"Delegates"** – the individuals to whom the Event or Programme will be provided.
- (ix) **"Third Party Suppliers"** – any third parties engaged by the Client, or on behalf of the Client by Garlands Leisure or any other third party, to deliver services at, during or in connection with the Event or Programme, including, but not limited to, activity, accommodation and Venue providers, entertainers, photographers, speakers, bands, musicians and caterers.
- (x) **"Contract"** – the document (incorporating these terms and conditions) specifying, among other things, details of the Client and the Event or Programme, including booking dates, activities, Venues and fees agreed between Garlands Leisure and the Client.
- (xi) **"Websites"** refers to www.garlandscorporate.co.uk, www.garlandsleisure.co.uk and www.mythebarn-events.co.uk.
- (xii) **"In Writing"** – includes correspondence by letter and email.
- (xiii) **"Event or Programme Start Date"** – the date on which the Event or Programme is scheduled to commence
- (xiv) **"Mythe Farm"** – the private, 150 acre Venue operated by Garlands Leisure on which some or all of the Event of Programme may be held.
- (xv) **"Total Cost of Event or Programme"** – the overall cost of the Event or Programme (including,

but not limited to, Venue Hire fees, activity and catering charges and any other fees or charges) as detailed in the Contract, including the cost of any additional requirements added to the Booking at the request of the Client.

- (xvi) **"Venue Hire Fee"** – the fee for the hire of the Venue as specified in the Contract.
- (xvii) **"Day Delegate Rate"** – as the case may be, an overall fee charged for the Event of Programme, specified in the Contract and based on a fee per Delegate.
- (xviii) **"MF Limited"** – Mythe Farm Limited a company registered in England and Wales with company number 01337411 with its registered address at Mythe Farm, Pinwall Lane, Sheepy Magna, Atherstone, Warwickshire, CV9 3PF
- (xiv) **"Minimum Contract Value"** – the minimum cost of the Event of Programme, as specified in the Contract

Garlands Leisure reserves the right to withdraw or change these Terms and Conditions prior to signing a Contract under clause 1.1. The Terms and Conditions are accepted by the Client to the exclusion of any previous Terms and Conditions and to the exclusion of any other terms that the Client seeks to impose or incorporate, or which are implied by trade, custom, practice or course of dealing.

By entering into this agreement for the supply of services the parties agree to be bound by the terms and conditions contained herein.

1.0 Bookings and Contract Formation

- 1.1 Bookings are regarded as provisional and no contract is formed until the Contract, signed by an authorised representative of the Client accepting responsibility for the Booking has (i) been received by Garlands Leisure, (ii) Garlands Leisure has signed the contract and (iii) payment of the Deposit has been cleared.
- 1.2 The signed contract must be returned to Garlands Leisure within the time limit specified in the Contract. If a signed Contract is not received within this time period, Garlands Leisure reserves the right to release the provisional booking.
- 1.3 For Bookings made less than 6 weeks ahead of the relevant Event or Programme, a contract will not be formed until the Total Cost of the Event or Programme has been paid in full.
- 1.4 Bookings will only be accepted by Garlands Leisure if the Event or Programme is deemed by Garlands Leisure to be appropriate and in keeping with the nature of its business. Those placing Bookings must be over 18 and fully and fairly represent the purpose for which the Event or Programme is required. Any misrepresentation by the Client may result in cancellation of the Event or Programme by Garlands Leisure, with forfeiture of the Deposit and balance.
- 1.5 Unless otherwise stated, full details, including Attendees, catering, times, bars, floral decorations, entertainment, supplementary lighting, audio visual and size and location of all arrangements for the Event or Programme must be submitted by the Client at least 15 working days before the Event or Programme Start Date. Any outstanding details must be agreed at least 10 working days before the Event or Programme Start Date.

2.0 Amendments by Client

- 2.1 The Client is responsible for carefully reading the Contract and for checking that the details are correct. Garlands Leisure cannot accept liability for any errors in the Contract if not notified within 7 days from the date of issue.
- 2.2 Requests for amendments to the Contract once a contract has been formed, in accordance with clause 1.1, must be made to Garlands Leisure in writing. Where possible every effort will be made to alter or change all or part of the Event or Programme where requested by the Client subject to the Client paying: (i) a £25 administration charge and (ii) any additional costs incurred as a result of the changes, including costs incurred by Garlands Leisure, MF Limited and any of their suppliers.
- 2.3 Any amendments leading to a reduction in the Total cost of the Event or Programme as detailed in the Contract will be subject to Garland Leisure's cancellation terms, as detailed at clause 4.

Number of Attendees

- 2.4 Final numbers must be notified to Garlands Leisure at least 10 working days prior to the Event or Programme Start Date.
- 2.5 Should the Client make significant changes to the Event or Programme or the expected numbers of Attendees, this may result in amendments in the applicable rates and/or facilities offered.
- 2.6 Any amendments to the Contract requiring additions to the Event or Programme will increase the cost of the Booking, for which Garlands Leisure reserves the right to issue further invoices. The Client acknowledges and agrees that all such additional costs will be included in the Total Cost of the Event or Programme, including, but not limited to, the purposes of determining any cancellation fees and charges under these terms and conditions.

3.0 Payment

- 3.1 The cost of the Event or Programme will be set out in the Contract and will be usually be based on either (i) a Day Delegate Rate (subject always to a minimum number of Delegates); or (ii) a fixed

- rate.
- 3.2 If the Event or Programme is Booked more than 6 weeks prior to the Event or Programme Start Date, the Client will pay Garlands Leisure as follows:
- (a) 50% of the Total Cost of the Event or Programme, by way of a non-refundable Deposit, to secure the Booking; and
 - (b) 50% of the Total Cost of the Event of Programme no later than 15 working days before the Event or Programme Start Date.
- 3.3 If the Event or Programme is Booked less than 6 weeks prior to the Event or Programme Start Date, the Client will pay Garlands Leisure 100% of the Total Cost of the Event or Programme, to secure the Booking.
- 3.4 All relevant prices exclude VAT. Garlands Leisure has the right to increase or decrease prices in line with any change in VAT or any other dues or fees levied on any part of the Contract.
- 3.5 The Client agrees to pay Garlands Leisure for any extra goods or services provided at the request of the Client or its Attendees.
- 3.6 Payments may be made by BACS, cash, cheque, bankers' draft, or such credit cards as are accepted by Garlands Leisure from time to time.
- 3.7 Unless otherwise stated, all sums payable under the Contract are due for payment 30 days after the issue of the relevant invoice by Garlands Leisure. In the event of any query relating to an invoice, the Client must notify Garlands Leisure within 7 days of the invoice issue date.
- 3.8 Garlands Leisure reserves the right to charge interest a rate of 8% above the base rate of the Bank of England from the date payment became due on any outstanding balance(s) or overdue accounts due from the Client. Such interest shall accrue on a daily basis from the due date until actual payment of the overdue amount, whether before or after judgement. Interest will be added to the Client's account for each month or part thereof that the account remains unpaid.
- 3.9 All payments must be made in pounds sterling (UKL). Garlands Leisure reserves the right to pass on any bank charges resulting from the exchange of foreign currencies.
- 3.10 The Client shall pay all amounts due under the Contract in full without any set-off, counter claim, deduction or withholding. Garlands Leisure may at any time, without limiting its other rights and remedies, set-off any amounts owing to it, or MF Limited, by the Client against any amount payable by Garlands Leisure to the Client.
- 3.11 Garlands Leisure may, at its sole discretion, offer the Client credit account facilities as may be agreed from time to time. All credit accounts must not exceed their credit limit at any time. Payment due for credit accounts is 14 days following the date of invoice. Garlands Leisure reserves the right to carry out credit checks in respect of any Clients, including conducting searches with credit reference agencies, and to refuse or withdraw credit account facilities at its sole discretion. Should a deposit or prepayment be required for any Event or Programme this will be specified in the Contract.

Additional Charges / Card Payments

- 3.12 Other than for drink and snack tabs any agreed additional charges not invoiced prior to the Event or Programme Start Date shall be invoiced after the Event or Programme has taken place. For Venues situated on Mythe Farm, including Mythe Barn, payment by card may be made on amounts of £500.00 or below without an additional charge. Card payments of £500.01 or over will be subject to an additional percentage charge dependent on type of card used for the transaction. Card charges are non-refundable

4.0 Cancellation by the Client

4.1 If the Client cancels the Event or Programme prior to the Event or Programme Start Date the Client will pay Garlands Leisure the following sums (together with any and all other costs incurred by Garlands Leisure of MF Limited as a result of the cancellation, either on the Client's behalf or otherwise, in respect of the Event or Programme):

- (a) ***If Garlands Leisure receives notification of the cancellation more than 6 months before the Event or Programme Start Date:*** 50% of the Total Cost of the Event or Programme;
- (b) ***If Garlands Leisure receives notification of the cancellation between 6 months and 1 months before the Event or Programme Start Date:*** 75% of the Total Cost of the Event or Programme;
- (c) ***If Garlands Leisure receives notification of the cancellation less than one 1 month before the Event or Programme Start Date:*** 100% of the Total Cost of the Event or Programme.

4.2 Where the Client makes an amendment to the Contract under clause 2, which leads to a reduction in Total Cost of the Event or Programme short of full cancellation (including a reduction in the number of Delegates), Garlands Leisure may apply clauses 4.1(a)-(c) to the subsequent reduction in the value of the Contract (subject always to the Minimum Contract Value), rather than the Total Cost of the Event or Programme.

4.3 Any cancellation, postponement or partial cancellation should be confirmed in writing but advised to Garlands Leisure in the first instance verbally.

4.4 If a Deposit and/or other pre-payments have been made by the Client in respect of a cancelled Event or Programme, and such amounts are less than or equal to the amount of any cancellation charges due, they shall be non-refundable.

5.0 Amendments or Cancellation by Garlands Leisure

5.1 Garland Leisure reserves the right to make amendments to the Event or Programme and to offer an alternative of reasonably equal suitability without any alteration to the price. In such circumstances, Garlands Leisure will use its best endeavours to provide alternative arrangements or equal of higher standing.

5.2 No compensation shall be payable to the Client or any third party in the circumstances described in clause 5.1

5.3 If Garlands Leisure cannot provide an alternative of equal or higher standing, a reasonable reduction in the cost of the Event or Programme shall be offered. If such reasonable reduction cannot be agreed, or if no alternative can be provided, the Client may cancel the Event or Programme, or the relevant parts of it, where upon Garland's Leisure shall refund the price paid, or if appropriate, a reasonable proportion thereof.

5.4 Garlands Leisure may cancel the Contract at any time and without liability to the Client if:

- (a) the Client fails to pay any amount due under the Contract on the due date for payment;
- (b) the Client commits, or Garlands Leisure reasonably believes that the Client is about to commit, a material breach of the Contract;
- (c) the Client is unable to demonstrate that suitable risk assessments have been carried out

with respect to services and facilities provided by Third Party Suppliers, further to clause 13;

- (d) the Client becomes insolvent, enters into an arrangement with its creditors or enters into administration, liquidation, bankruptcy or receivership or administrative receivership;
- (e) the Event or Programme cannot be provided for reasons beyond Garland Leisure's control;
- (f) the Client, in the opinion of Garlands Leisure, acts in such a way as to prejudice the reputation of Garlands Leisure or MF Limited;
- (g) in the opinion of Garlands Leisure the Client does not fairly represent the purpose for which the Event or Programme is required; or
- (h) If the Attendee or Third Party Supplier behaviour is in breach of clause 28.
- (i) The Client is more than 30 days in arrears in respect of any of any sums owed to Garlands Leisure or MF Limited under any other agreement.

6.0 **Licensing and Statutory Controls**

6.1 In entering the Contract the Client accepts that the operation of the Event or Programme is subject to statutory controls, including, but not limited to, those relating to fire, licensing, entertainment and health and safety all of which must be strictly observed by the Client, its Attendees and Third Party Suppliers.

6.2 The Client is responsible for ensuring that its Attendees and Third Party Suppliers comply with Garlands Leisure's health and safety policy at all times during the course of the Contract. A copy is available on request and should be read carefully.

7.0 **Suppliers and Outside Services**

Third Party Suppliers

7.1 The Client must obtain the prior written consent from Garlands Leisure for any Third Party Suppliers it wishes to engage at any Venue at Mythe Farm, including Mythe Barn. Garlands Leisure and MF Limited reserve the right to object to or refuse access to, or to evict, any Third Party Suppliers if, in their absolute discretion, either deems it reasonable to do so and neither shall be liable for any resulting losses to the client or any other party. Contact details for all Third Party Suppliers must be given to Garlands Leisure no later than 15 working days before the Event or Programme Start Date.

7.2 Unless otherwise agreed, the Client shall be responsible for appointing and paying all Third Party Suppliers and acknowledges that all Third Party Suppliers are the Client's agents for the purpose of the Contract.

7.3 The Client must ensure that their Third Party Suppliers and any persons employed or used by them comply with all relevant legislation (including the requirements of the Performing Rights Society and Phonographic Performance Limited) and abide by these terms and conditions and the requirements of Garland Leisure's management team. The client is responsible for forwarding a copy of these terms and conditions to all of its Third Party Suppliers and ensuring their compliance.

Third Party Suppliers and Indemnity

7.4 If Garland's Leisure or MF Limited is instructed to book Third Party Suppliers on behalf of the Client Garlands Leisure and Mf Limited act only as an agent of the Client and no liability shall attach to

Garlands Leisure or MF Limited in connection with or arising out of such arrangements with the Third Party Suppliers.

7.5 The Client acknowledges that it may be subject to separate terms and conditions imposed by Third Party Suppliers and under no circumstances will Garlands Leisure or MF Limited be liable for any loss or damages related to any breach by the Client of a Third Party Suppliers terms and conditions.

7.6 By employing, contracting for or using the services of any Third Party Supplier the Client agrees to indemnify Garlands Leisure and MF Limited against any loss of or damage to property or death or illness of or injury to any persons and against all direct and indirect claims, demands, proceedings, and damages arising as a result of such employment and/or contracting and/or use, unless resultant from the negligence of Garlands Leisure or MF Limited.

7.7 Third Party Supplier Insurance

The Client must ensure that all Third Party Suppliers have, during the term of the Contract, a comprehensive third party liability insurance policy with a minimum cover per claim of £5 million, and employer's liability insurance of at least £5 million.

8.0 Limitation of Liability and Indemnity: THE CLIENT'S ATTENTION IS PARTICULARLY DRAWN TO THIS CLAUSE

8.1 Nothing in the contract shall limit Garlands Leisure's or MF Limited's liability for:

- (a) death or personal injury caused by negligence; or
- (b) fraud or fraudulent misrepresentation.

8.2 Subject to clause 8.1, neither Garlands Leisure nor MF Limited shall be liable to the Client, whether in contract, tort (including negligence), for breach of statutory duty, or otherwise, arising under or in connection with the Contract for:

- (a) loss of profits;
- (b) loss of sales or business;
- (c) loss of agreements or contracts;
- (d) loss of anticipated savings;
- (e) loss of damage to goodwill; and
- (f) any indirect consequential losses.

8.3 Subject to clause 8.1, Garlands Leisure's and MF Limited's total aggregate liability to the Client, whether in contract, tort (including negligence), breach of statutory duty or otherwise, arising under or in connection with the contract shall be limited to the Total Cost of the Event or Programme as detailed in the Contract and received by Garlands Leisure, less any cancellation or other charges due from the Client (if any).

8.4 The Client is responsible for any and all damage caused (including, but not limited, to accommodation, function rooms, furnishings and equipment) and resultant from any act, default or neglect of the Client or its employees, Attendees and agents. The Client shall pay to Garlands Leisure and/or, as the case may be, MF Limited, the amount required to make good or remedy such damage together with any sum paid by Garlands Leisure and/or, as the case may be, MF Limited, in such respects, including compensation, on presentation of an invoice from Garlands Leisure or MF Limited.

8.5 The terms implied by sections 3 to 5 of the Supply of Goods and Services Act 1982 are, to the fullest extent permitted by law, excluded from the Contract.

9.0 Insurance

The Client shall arrange suitable insurance cover of £10 million for the Event or Programme, including use of the Venue, the undertaking of any activities, damage caused by the actions of its Attendees and Third Party Suppliers, and any costs associated with abandonment or cancellation of the Booking. Insurance shall include public liability insurance to a minimum of £5 million for the duration of the Event or Programme, along with specific event insurance if not already covered within the policy. The Client shall provide Garlands Leisure with satisfactory confirmation of cover from their insurers along with the public liability insurance certificate to satisfy this requirement.

Venue Hire Period

10.

10.1

If the Venue is located at Mythe Farm, it will be available for hire between the hours of 06.00 and 01.00, unless otherwise stated in the Contract. A 15 minute grace period will be allowed before the start and after the finish times of the Event or Programme.

10.2

The Client's Attendees and Third Party Suppliers must be briefed carefully about the agreed timings of the Event or Programme. Garlands Leisure is required by Premises License Regulations and building security regulations to ensure that the Event or Programme ends at the agreed time. After the 15 minute grace period a penalty charge of 25% of the Venue Hire Fee will therefore be charged for every hour, or part thereof, that the Event or Programme exceeds the agreed timings, up until such time as Garlands Leisure and its grounds are clear of staff, hosts and Guests and is able to close the Venue.

11.0

Exclusivity

The use of Mythe Barn for the Event or Programme may be exclusive as stated in the Contract. Other Venues at Mythe Farm may be used for simultaneous and unconnected events and will be managed entirely independently of events at Mythe Barn.

12.0

Venue Capacity

If the Venue is located at Mythe Barn, or elsewhere on Mythe Farm, the number of Attendees attending the Event or Programme must not exceed the maximum capacity as determined by Garlands Leisure and detailed in the Contract. If the agreed maximum number of Attendees has already entered the Venue, Garlands Leisure reserves the right to delay further entrance to the Venue until a sufficient number of Attendees have left. In such instances Garlands Leisure excludes all liability for delaying or refusing entry to the Event or Programme.

13.0

Risk Assessment

The Client is responsible for ensuring that they and their Third Party Suppliers carry out adequate risk assessments, appropriate to the services being provided, including but not limited to an evaluation of fire risks associated with the Event or Programme at the Venue. Garlands Leisure reserves the right to see a copy of any such risk assessments at any time.

14.0

Catering at Mythe Barn and Mythe Farm

14.1

The Client shall use Galloping Gourmet (Coulsdon) Limited, company no. 05134595 for the provision of all catering services for any Event or Programme held at Mythe Barn. Alternative catering suppliers can be arranged to service other Venues at Mythe Farm, or externally.

Dietary and other Special Requirements

14.2 All food preparation takes place in kitchens, where there is exposure to all prescribed allergens. The Client agrees to advise Delegates, staff, and other attendees accordingly and to request from them notification of any food-based allergies they may suffer. The Client acknowledges that without such information, Garlands Leisure may not be able to provide food for such Delegates to consume. Garlands Leisure gives no undertaking of any kind to provide allergy-safe food where it has not been given sufficient advance notice (7 days) of the requirement. The Client should also be aware, and further agree to be responsible for so notifying Delegates, staff, Guests and other Attendees, that Garlands Leisure's kitchen does not contain "isolation areas" and, while Garlands Leisure will use all reasonable endeavours to provide food that does not contain any of the allergens that have been identified and notified to us in respect of specific individuals, it cannot give any undertaking of a level of clinical food preparation conditions that would provide an absolute guarantee of total safety from any allergen contamination.

14.3 Garlands Leisure will not be liable for any failure to provide or delay in providing facilities, services or food or beverages as a result of events or matters outside of its control.

14.4 No food wines, spirits or any other drink brought to Mythe Farm may be consumed without prior agreement.

14.5 *Drink and Snack Tabs / Extras on the Day*

Where a tab is required and/or extras ordered during the Event of Programme, credit card authorisation for a pre-agreed amount must be provided. Payment will be taken immediately at the end of the Event or Programme

Accommodation

15.0

Any overnight accommodation provided or arranged by Garlands Leisure or, as the case may be, MF Limited as part of the Event of Programme will be subject to additional terms and conditions that will be brought to the Client's attention before the contract is formed.

15.1

15.2

The Client is expected to use any accommodation and its contents with care and is responsible for any damage caused. An inventory of accommodation is available on request. The Client may be required to sign an 'Accidental Damage and Deposit Form' prior to checking in and valid credit card authority will need to be provided. The accommodation provider may refuse entry if credit card details are not provided, and any credit card details will be held by the accommodation provider for the duration of the stay.

15.3

Where Garlands Leisure has arranged overnight accommodation with a Third Party Supplier on your behalf, as part of an Event or Programme, the Client may be subject, in addition to these terms and conditions, to any terms and conditions operated by the Third Party Supplier. In no event shall Garlands Leisure and/or MF Limited be liable for any loss or damages related to accommodation with Third Party Suppliers or for any breach by the Client of a Third Party Suppliers terms and conditions.

16.0

Activities

Activities provided by Garlands Leisure

Disclaimers

16.1

Where activities are included in the Event or Programme, many will require a disclaimer to be signed. A copy of the disclaimer is available in advance of the Event or Programme Start Date on request. Refusal to sign the disclaimer may result in the activity(ies) being cancelled. Garlands

Leisure accepts no liability in these circumstances.

16.2 All activities offered by Garlands Leisure contain an element of risk, including, but not limited to, Quad Bike Racing, Off Road Rally Karting, Clay Pigeon Shooting and Archery. Garlands Leisure and MF Limited shall accept no responsibility for injuries or loss incurred by the Client or their Guests, unless such injuries and loss are incurred as a result of Garlands Leisure's or MF Limited's negligence.

16.3 By Booking activities with Garlands Leisure the Client understands that the activities contain an element of risk and that the ground at Mythe Farm is uneven and can be wet and slippery. The Client and Guests take part in any activities at their own risk. Garlands Leisure and MF Limited accept no liability for loss or damage to property in any event.

Participant Requirements and Restrictions

16.4 Specific activity requirements and restrictions are stated at www.garlandsleisure.co.uk and www.garlandscorporate.co.uk and are available on request. The Client is responsible for ensuring that Guests fulfill the necessary requirements to partake in any of the activities included in the Event or Programme. Any Guest with a back problem, a heart condition, who is pregnant or has any other condition which may be affected by physical exertion or driving on rough terrain is advised not to participate without having consulted their doctor. The Client and Guests take part in any activities at their own risk.

Safety

16.5 A safety briefing will be carried out at the start of each activity session which all Participants must attend. Participants are required to abide by the rules and regulations as stated in the safety briefings. Participants who fail to attend the safety briefing will not be allowed to take part in the activities and will not receive a refund.

16.6 Safety equipment will be provided for each activity. Participants may not use their own protective equipment. Participants must wear sensible footwear including, but not limited to, walking boots, boots or trainers. High heeled footwear, open toe footwear and sandals are not suitable.

16.7 The motor sport activities run by Garlands Leisure are non-contact activities and any Participants deliberately contacting another motor vehicle will be permanently withdrawn from the activity without refund. Garlands Leisure reserves the right to withdraw any Participant without refund from any activity where they are not complying with the safety briefing and are putting themselves or others at risk.

Activities Provided by Third Party Suppliers

16.8 If any activities are being provided by Third Party Suppliers those activities may be subject to the specific terms and conditions of those Third Party Suppliers. It is the Client's responsibility to ensure that it is fully compliant with any rules, regulations, restrictions, disclaimers, safety briefings and terms and conditions provided by any Third Party Suppliers in relation to those activities.

16.9 In no event shall Garlands Leisure or MF Limited be liable for any loss or damages related to activities with Third Party Suppliers or for any breach by the Client of a Third Party Suppliers terms and conditions

17.0 Removal Of Items

17.1 Anything which has been brought to Mythe Farm and/or Mythe Barn by the Client for the purposes of the Event or Programme must be removed at the end of the Event or Programme, unless storage has been agreed with Garlands Leisure in writing. The Client is solely responsible for organising and paying for a courier to collect the items from Mythe Farm and/or Mythe Barn.

17.2 Garlands Leisure reserves the right to insist on removal of any object brought onto Mythe Farm or into Mythe Barn by the Client which has not been approved by Garlands Leisure or which is considered in its opinion to represent a risk to any buildings, contents, personnel, neighbours or livestock or to be inappropriate in any way to the character and/or integrity of Garlands Leisure.

17.3 Garlands Leisure reserves the right to dispose of anything left at Mythe Farm and/or Mythe Barn and accepts no liability whatsoever for the loss or damage of any property left on the premises during and after the expiry of the Event or Programme.

18.0 Parking

Hard-standing parking spaces and grass parking spaces are available to service either Mythe Barn or other Venues at Mythe Farm. Subject to agreement in advance, vehicles may be left at Mythe Barn overnight, at the owner's risk, for collection the next morning before 10.00am. There is sufficient space available for multiple coach access, onsite parking and egress. Parking locations may be specified in the contract or allocated on the day.

19.0 Guest Departure

In keeping with licensing law the Client will ensure, to the best of its ability, that its Attendees and Third Party Suppliers leave quietly so not to disturb local residents.

20.0 Premises License

The Premises Licence at Mythe Barn permits the service of alcohol between the hours of 12:00pm and 1:00am Monday to Sunday.

22.0 Guests / VIPS / Security

22.1 The Client must provide sufficient staff to check in Guests and must nominate a responsible person who will assist in dealing with enquiries or emergencies for the duration of the Event or Programme.

22.2 Garlands Leisure must be advised of any VIPs who are expected to attend the Event or Programme. This information is required for security reasons and will be treated in strictest confidence. Where VIPs require increased security, this may affect the cost of the Event or Programme.

22.3 A copy of the full Attendee list and the final version of the printed or email invitation must be provided to Garlands Leisure at least one 1 working day before the Event or Programme Start Date. These are required for security reasons and will be treated in strictest confidence. Attendees should be provided with full access information for ease of access.

23.0 Music and Sound Levels

The maximum sound level permitted in Mythe Barn is 95 decibels. At other Venues at Mythe Farm the maximum sound level permitted is 95 decibels at the speaker up to 10:30pm, and 90 decibels at the same position after 10:30pm. Live music must finish by 10:30pm at all other Venues at Mythe Farm. Garlands Leisure will monitor sound levels.

24.0 Smoking

Smoking is not permitted anywhere inside Mythe Barn or inside other Venues at Mythe Farm, however it is permitted in designated external spaces within the Mythe Farm grounds. Ashtrays must be used at all times.

25.0 Fireworks, Balloon Releases Sky Lanterns and Sparklers

Fireworks, balloon releases, sky lanterns and sparklers are not permitted anywhere on Mythe Farm.

26.0 Candles

Floating candles and candles contained within glass or metal lanterns are permitted at Mythe Farm.

27.0 Fire Procedures at Mythe Barn and Mythe Farm

27.1 If the fire alarm is activated, at any time, the relevant Venue will be evacuated. Attendees and Third Party Suppliers will be guided to the nearest exit by Garlands Leisure staff and / or Galloping Gourmet (Coulsdon) Limited staff. Re-entrance will not be permitted until the Fire Brigade and Garlands Leisure or Galloping Gourmet (Coulsdon) Limited is satisfied that there is no further danger of fire. In the event of an emergency, Attendees and Third Party Suppliers must comply with all instructions from Garlands Leisure or Galloping Gourmet (Coulsdon) Limited.

27.2 Where an external Venue is being provided by a Third Party Supplier, the Client is responsible for familiarising itself and its Attendees with the Third Party Supplier's fire procedures in advance of the Event or Programme Start Date. These are available on request.

28.0 Security and Behaviour

28.1 Garlands Leisure reserves the right to implement individual or full evacuation procedures or to terminate the Event or Programme if it perceives that a security matter, including the behaviour of the Attendees or Third Party Suppliers warrants such action. In some circumstances Garlands Leisure may see fit to stop an activity or session if it is felt that its continuation would cause injury or harm to staff or any other persons.

28.2 Garlands Leisure reserves the right to exclude any Attendees considered to be medically unfit or under the influence of alcohol or drugs or behaving in an unusual way.

28.4 Garlands Leisure and MF Limited cannot accept responsibility for the behavior of attendees of events or activities which may be running concurrently, with the Event or Programme, at Mythe Farm (**Other Attendees**) and will not be liable to the Client for any part of the Event or Programme which may have to be cancelled, withdrawn or finished early, as a result of the behavior of Other Attendees.

28.5 In the instances outlined in this clause 28, Garlands Leisure and MF Limited will not be liable for any refund to the Client.

29.0 Damage

The Client shall be wholly responsible for any damage caused by their employees, representatives, contractors, Third Party Suppliers or persons attending the Event or Programme.

30.0 Intellectual Property

Printed Materials

All printed materials, including the invitation to the Event or Programme on which Mythe Barn, Mythe Farm or Garlands Leisure brand name(s) or logos appear, must be approved by Garlands Leisure prior to print or issue. Garlands Leisure reserves the right to demand a reprint, at the Client's expense, of any written materials on which the Mythe Barn, Mythe Farm or Garlands Leisure brand name(s) or logos appear where prior approval has not been given.

Branding

30.2 If approved under clause 30.1, the Mythe Barn, Mythe Farm and Garlands Leisure brand names and logos may be used on all printed or digital material used by the Client, to the extent it is relevant to the Event or Programme, and can be provided at high resolution.

30.3 Details of the Event or Programme or ticket sales for the Event or Programme may not be promoted or advertised in the media without approval from Garlands Leisure. The Client agrees not to publicly

advertise or publicise an association with Garlands Leisure or Mythe Barn, or Mythe Farm, save that the Client is not thereby prevented from issuing invites to Guests of the Event or Programme at Mythe Barn, or Mythe Farm or from publicising the Event or Programme within its organisation to its Guests (as opposed to the public in general).

30.4 The Client accepts that all intellectual property rights held by Garlands Leisure and/or, as the case may be, MF Limited,, including but not limited to logos, trademarks, copyright, business name and goodwill are the exclusive property of Garlands Leisure.

31.0 Signage

31.1 Signage and branding is permissible throughout Mythe Barn and around Mythe Farm. Signage may only be displayed in formats considered appropriate by Garlands Leisure. Garlands Leisure reserves the right to remove signage and branding that is considered inappropriate.

31.2 Subject to the size and nature of the Event or Programme, the Client may be required to provide additional staff to direct Guests as necessary.

32.0 Displays and Fittings

32.1 Display material must be free standing unless agreed otherwise. The use of nails, drawing pins, staples or any other type of pointed fastener is strictly prohibited. Adhesive tape may not be used. Mythe Barn has a decoration policy which must be adhered to at all times and which is available on request.

32.2 The Client must obtain the prior written consent of Garlands Leisure for any display, matter or other item to be fixed or displayed at Mythe Farm and Mythe Barn. Fixtures and fittings and all such display matter/or other items must comply with relevant legislation, codes of practice and equivalent provisions and requirements.

33.0 Press and Media

Garlands Leisure must be advised in advance if press and or media are invited, or attending the Event or Programme. Photography and filming are permitted during the Event or Programme. Garlands Leisure may take photographs and videos and use these for publicity purposes unless advised by the Client in writing before the Event or Programme Start Date that it does not wish for them to be used.

34.0 Equipment

34.1 Should any equipment, provided by Garlands Leisure and/or MF Limited, fail during the Event or Programme Garlands Leisure and/or MF Limited will make every effort to effect a repair. However, some breakages may not be repaired on the day, in which case an alternative activity or equipment would be offered where possible.

34.2 There is no back-up event equipment available. Any electrical equipment brought on site including but not limited to lap-tops, badge machines and projectors must be Portable Appliance tested and agreed in advance by Garlands Leisure. Some activities and facilities at Mythe Farm including but not exclusively accommodation may be operated or provided by Third Party Suppliers.

35.0 Force Majeure

If for any reason beyond its control, including but not limited to strike, labour dispute, accident, act of war, fire, flood or other emergency conditions Garlands Leisure and/or MF Limited is unable to perform its obligations under this agreement, Garlands Leisure and MF Limited shall not be liable for any delay in performing, or failure to perform, any of Garlands Leisure's obligations under the Contract. In such circumstances Garlands Leisure may terminate this agreement without further liability of any nature save that all prepaid amounts will be fully refunded to the Client subject to deduction of any sums which have been incurred by Garlands Leisure at that date.

36.0 No Landlord and Tenant Relationship

Nothing in this Agreement creates or purports to create a relationship of landlord and tenant between Garlands Leisure and/or MF Limited and the Client.

37.0 Compliance with Terms And Conditions

It is the responsibility of the Client to forward these terms and conditions to all parties involved in the Programme or Event and to ensure compliance with the same.

38.0 Miscellaneous

38.1 Garlands Leisure may at any time assign, transfer, mortgage, charge, subcontract or deal in any other manner with all or any of its rights under the Contract and may subcontract or delegate in any manner any or all of its obligations under the Contract to any third party or agent.

38.2 The Client shall not, without the prior written consent of Garlands Leisure, assign, transfer, mortgage, charge, subcontract, declare a trust over or deal in any other manner with any or all of its rights or obligations under the Contract.

38.3 If any provision or part-provision of these terms and conditions is or becomes invalid, illegal or unenforceable, it shall be deemed modified to the minimum extent necessary to make it valid, legal and enforceable. If such modification is not possible, the relevant provision or part provision shall be deemed deleted. Any modification to or deletion of a provision or part provision under this clause shall not affect the validity and enforceability of the rest of the terms and conditions.

38.4 These terms and agreements together with the Contract constitute the entire agreement between the parties and supersede and extinguish all previous agreements, promises, assurances, warranties, representations and understanding between them, whether written or oral relating to its subject matter.

38.5 Time shall be of the essence in respect of all of the obligations under this Agreement.

38.6 Apart from MF Limited, no term of this Agreement shall be enforceable under the Contracts (Rights of Third Parties) Act 1999 by any person who is not a party to this Agreement.

38.7 In the event of conflict between these terms and conditions and the Contract, the Contract shall prevail.

38.8 This Agreement shall be governed by English law and the parties agree to submit to the exclusive jurisdiction of the English courts.